

# The Ultimate Staffing Solution



Today's HR managers all look to streamline HR processes, maximize work efficiency and productivity for sustainable business success. Whatever your priority, all you need is RECKON Total Staffing Solution, a simple-to-use and all-inclusive web-based staffing solution to get things done in an efficient way.

# RECKON – Total Staffing Solution

RECKON delivers you an engaging user experience with a combination of benefits that enable you to automate best practice-based HR processes, manage your employee lifecycle and grow your business for success. Here are some of the benefits:



## Reliability

RECKON allows you to access applications needed to fulfill your tasks without hardware investment. The zero-maintenance cloud-based solution eliminates the time, cost and resources that network management has traditionally required.



## Efficient

RECKON streamlines complicated HR and payroll processes with HSBC e-channel to save your time for strategic initiatives that impact the growth of your business.



## Affordable

A good HR system does not have to be expensive. With RECKON, you can enjoy all the functionality of a robust powerful staffing solution at a very affordable price.



## Full compliance

Versions of RECKON are continually updated to ensure you are conducting your business in compliance with the Employment Ordinance and other labor-related legislations in Hong Kong.



## High security

RECKON is deployed on Windows® Azure™ (Microsoft's cloud computing platform), which offers a high level of security and agility for your business to harness the advantages of cloud computing.



## Versions on-demand

RECKON provides various versions to fulfill different companies needs on HR system upon your request. Cloud, Desktop & Enterprise versions are also available.

Enquiry hotline: (852) 2951 9511

# Functions & Features



## Employee Profile Management

Quick access to employee profiles and all relevant information anytime.



## Leave Management

Track and calculate different types of leave and keep record in a consistent manner.



## Time Attendance

Manage your workforce, track employee time record and attendance more efficiently.



## Payroll Management

Support the input of payroll formula, commission calculation and payroll processing with flexible setting.



## MPF/ORSO Management

Enable MPF and ORSO management, ready with calculation and reports of employer and employee contribution.



## Taxation

Simplify tax administration procedures with total management support to satisfy your tax filing needs.



## Training Management

Training and learning schedule initiatives for employees, monitor attendance, completion and cost.



## Secured Auto-pay

Provide direct auto-pay for payroll and MPF contribution through secure channels to HSBC & Hang Seng Bank.



## Employee Self-services

Provide self-services to employees that streamline HR process and enhance HR efficiency



## Multi-level Security

Control the access right on the portal and protects sensitive and confidential data.

Total staffing solution

Reliability

Secure Platform

Services Support

- Straight through processing
- Efficiency enhancement

- Guaranteed availability
- Powered by Windows Azure

- Proven Technology
- Certified Architecture

- Free Training
- 24 x 7 Technical support

# About RECKON

## Business background

### The latest HR application

Wai On Service Limited is an IT professional services provider with strong experience on Microsoft cloud technologies. Building on its long-term commitment to offer the best professional IT solutions and services to enterprises, Wai On is pleased to present RECKON – the Total Staffing Solution to you!

For more information of Wai On, please visit: <http://www.waiongroup.com/>.

### Partnership with HSBC & Hang Seng Bank

Whether for legal compliance or HR efficiency, it is crucial for companies to set up sound and robust remuneration policies and payroll systems to proceed stable and timely payment and maintain proper payroll records. We understand your need so well therefore we partner with HSBC & Hang Seng Bank to enable RECKON users to automate and regulate the transfers of payroll and MPF contributions by a secure channel.

The MPF and Autopay payroll system we adopt for RECKON is high-level of security, stability and reliability. From now on, sending your payroll and MPF contribution will be a quick, painless and efficient process!

## Technical background

### Microsoft Windows® Azure™

RECKON is a full-featured cloud-based staffing solution hosted in secure data center powered by Microsoft Windows® Azure™, a highly reliable cloud platform that enables HR professionals to utilize our HR system without any deployment.

With a cloud-based solution like RECKON in place, you can enjoy total functionality and benefits within a completely secure, Microsoft Windows® Azure™ hosted environment with 24/7 support, zero hardware investment and maintenance, eliminating the time, cost and resources that network management has traditionally required. The proven high flexibility, reliability and stability of Microsoft Windows® Azure™ also allow you to focus on your strategic tasks, business challenges and customer needs without any security concern.